

Holyoke Public Library Board of Directors Meeting Minutes

Announcement: None

Facilitator: Jeremy Smith, President

Note Taker: Co-clerk – Susan Carey

Present Board Members: Jeremy Smith, roxann Callender, Bellamy Schmidt, Manuel Frau-Ramos, Joan Steiger, Susan Carey, George Mettey.

Friends: Sandy Ward, **Director:** Maria Pagan, **Financial Officer:** Andrew Parker

Not Present: Kelly Curran, Owen Humphries, Karlene Shea, roxann Callender

Meeting called to order at 5 PM.

Reports

President's Report

- Nothing reported for July

Director's Report

- Assistant Director Carla Wessels has resigned her position. Children 's Room Librarian and part time.
- Assistant Director, Jason Lefebvre, will move to the Assistant Director position full time.
- Rachel Dowd, the Teen Room Librarian, is facilitating a summer lunch program for teens who are coming to the library during the summer. The Board requests that Maria get the number of attendees from Rachel.
- Maria Pagan notes that there are six years of state required reports sent to the MBLC with the data provided by CW Mars. She requests that the Board establish a Strategic Planning Committee to work with this data.

See Appendix A for further details

Finance Committee & Treasurer's Report

Presented by Treasurer George Mettey

- The Finance and Long-Term Investment Committee reviewed proposals for financial services from several investment companies.

- Harpswell Capital Advisors of New Gloucester, ME was recommended unanimously by the committee as being the company that was the closest in matching the requirements of the RFP.
- The HPL Board approved the motion made by Bellamy Schmidt and seconded by George Mettey "...to select Harpswell Investment Management as the new investment management firm for the Library...".
- Bellamy Schmidt shares the Holyoke Public Library section of the of the city budget. The City Council cut salary adjustments for the library. Many HPL people have not received raises for an unreasonable time.
- The President of the City Council has asked Bellamy as city auditor to look at the salaries and reports

See Appendix B for additional details

Personnel Committee Report

Bellamy Schmidt

Nothing to report

HPL Realty Report

Bellamy Schmidt

Nothing to report

Friends Report

Sandy Ward

- Sandy Ward reports that the Friends want to get rid of HPL merchandise that they have not sold, in particular a book called "Holyoke Postcards." George Mettey moves that "the HPL Corporation accepts royalties from the Arcadia Publishing Company for the book." All are in favor.

See Appendix For further details

Old Business

- None

MOTION: Adjourn Meeting

- Moved by **Bellamy Schmidt**
- Seconded by **George Mettey**

Meeting adjourned at 6:00 PM

The next meeting is on Tuesday, August 14, 2018 at 5:00pm